

## THIS POLICY APPLIES TO:

- MST Golf Group Berhad (Registration No.: 199301009307 (264044-M))
- MST Golf Sdn Bhd (Registration No.: 198901011987 (189294-P))
- MST Golf Management Sdn Bhd (Registration No.: 200101013452 (549209-A))
- MST Golf Arena Sdn Bhd (Registration No.: 199801015399 (471528-D)
- MST Golf (Singapore) Pte Ltd (Registration No.: 200002124N)
- PT MST Golf Distribution (AHU-0068036.AH.01.01.TAHUN 2023)
- PT MST Golf Indonesia (AHU-0067107.AH.01.01.TAHUN 2023)
- Unless otherwise specified, any other companies that may become subsidiaries of MST Golf Group Berhad after the effective date of this document.

### **APPROVED BY:**

(Signature)	(Signature)	(Signature)
Low Kok Poh  Executive Chairman	Ng Yap Sio Executive Director & Group CEO	Ng Lian Chun Executive Director
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(Signature)	(Signature)	(Signature)
Poh Ying Loo Independent Non-Executive Director	Datin Suryani Binti Ahmad Sarji Independent Non-Executive Director	Alice Lee Chia Yee Independent Non-Executive Director

### PREPARED BY:

(Signature)	(Signature)	(Signature)
Sean Ng	Eshin Ang	Christine Ting Sing Ling
Head of Sustainability	Sustainability Manager	Manager, Risk and Control



# **ADOPTION & REVISION HISTORY:**

Rev.	Effective Date	Description	Approved by
0	1 July 2024	Formal Adoption	Board of Directors

(SEE NEXT PAGE FOR POLICY)



#### 1. INTRODUCTION

- 1.1. MST Golf Group Berhad ("Company") and its subsidiaries, as listed on the cover page of this document (collectively including the Company, "Group"), adopt this Energy Use Policy ("Policy") to promote energy-efficient practices and energy conservation across the Group's operations.
- 1.2. The Group recognises the importance of promoting responsible energy management among employees to reduce the Group's greenhouse gas emissions and operational costs. The Group also acknowledges the negative impacts of poor energy management on stakeholders, the environment and future generations, especially amidst worsening climate change.
- 1.3. This Policy is in line with the Group's Sustainability Policy (MST/POLICY/SUSTAIN) and the relevant Sustainability Matters are "Efficient Energy Use", "Greenhouse Gas Emissions" and "Climate Change Resiliency".

#### 2. ENERGY CONSERVATION PRACTICES

# 2.1. Office Operations:

- 2.1.1. All non-essential lights and equipment shall be switched off outside of operational hours.
- 2.1.2. Air conditioning systems shall be set to energy-efficient temperatures (suggested 23°C to 25°C) during working hours and turned off when not needed.
- 2.1.3. Employees are encouraged to switch off lights and air conditioning systems in their respective areas during the lunch hour.
- 2.1.4. Employees shall power down screens, computers and other electronic devices when not in use.
- 2.1.5. Energy-saving settings shall be enabled on electronic devices, such as sleep mode activation after periods of inactivity.
- 2.1.6. Employees shall report any faulty and inefficient electrical equipment or wasteful energy practices to the Admin Department or their respective PICs (Persons in Charge) in the outlets to prevent energy wastage issues.

### 2.2. Building Design, Equipment and Infrastructure:

- 2.2.1. The Group shall prioritise the procurement and employment of energy-efficient equipment, appliances and systems used throughout its operations and facilities.
- 2.2.2. The Group shall conduct regular maintenance and optimisation of energy-consuming systems to ensure peak efficiency.



- 2.2.3. Where possible, the Group shall invest in energy-efficient building designs, fixtures and infrastructure, including insulation, windows and lighting controls.
- 2.2.4. The Group shall maximise natural lighting through building design and layout to reduce the need for artificial lighting during daylight hours.

#### 3. ELECTRIFICATION

- 3.1. The Group shall actively explore opportunities to transition towards electrified equipment, machinery and vehicles, where feasible, to reduce its reliance on fossil fuels.
- 3.2. The Group shall prioritise procuring electric or hybrid models when replacing or adding new vehicles to its fleet.

#### 4. RENEWABLE ENERGY INTEGRATION

4.1. Where feasible and economically viable, the Group shall explore opportunities to integrate renewable energy sources, such as solar into its operations.

#### 5. EMPLOYEE ENGAGEMENT AND TRAINING

- 5.1. The Group shall provide ongoing training and education to employees on energy conservation best practices.
- 5.2. Employees are encouraged to actively participate in energy-saving initiatives and contribute ideas for improving energy efficiency.

#### 6. DATA MONITORING AND REPORTING

- 6.1. The Group shall regularly monitor and track energy consumption data to identify areas for improvement and measure progress towards energy reduction goals.
- 6.2. Energy consumption data shall be transparently reported to stakeholders to promote accountability and transparency.

#### 7. ROLES AND RESPONSIBILITIES

- 7.1. The Group's **Management** shall be responsible for:
  - 7.1.1. Providing leadership and support for energy conservation initiatives.
  - 7.1.2. Allocating necessary resources and budgets for energy-efficient projects and initiatives.
  - 7.1.3. Reviewing and approving energy management plans and strategies.
  - 7.1.4. Ensuring compliance with relevant energy regulations and industry standards.



- 7.2. The Group's **Admin Department** shall be responsible for:
  - 7.2.1. Evaluating and selecting energy-efficient products and services during procurement processes.
  - 7.2.2. Exploring and recommending opportunities for renewable energy integration.
  - 7.2.3. Overseeing the installation and maintenance of energy-consuming systems for peak efficiency.
  - 7.2.4. Collecting and analysing energy consumption data for reporting and monitoring purposes.
  - 7.2.5. Conducting regular energy audits and assessments to identify areas for improvement.
- 7.3. The Group's **Project Department** shall be responsible for:
  - 7.3.1. Implementing energy-efficient building designs, infrastructure and systems into new renovation fit out and upgrading projects.
- 7.4. The Group's **Human Resources Department** shall be responsible for:
  - 7.4.1. Coordinating energy conservation training programs for employees.
  - 7.4.2. Promoting employee engagement and participation in energy-saving initiatives.
  - 7.4.3. Incorporating energy conservation practices into new employee onboarding processes.
  - 7.4.4. Recognising and recommending rewards to employees for their contributions to energy conservation efforts.
- 7.5. The Group's **Sustainability Department** shall be responsible for:
  - 7.5.1. Conducting risk assessments on energy use and shortage risks.
  - 7.5.2. Developing energy conservation training programs for employees.
  - 7.5.3. Collecting and reporting energy consumption data to monitor use and disclose impacts.
  - 7.5.4. Overseeing the development and implementation of energy conservation programs and initiatives.



- 7.6. The Group's **Management Information System ("MIS") Department** shall be responsible for:
  - 7.6.1. Implementing energy-saving measures for IT infrastructure and systems.
  - 7.6.2. Promoting the adoption of cloud computing, virtualisation and data storage optimisation strategies.
  - 7.6.3. Ensuring energy-efficient settings are enabled on computer systems and electronic devices.
  - 7.6.4. Providing training and support to employees on energy-efficient IT practices.

### 8. TARGETS

- 8.1. The Group may set certain targets relevant to this Policy, such as those pertaining to:
  - 8.1.1. Establishment and maintenance of this Policy.
  - 8.1.2. Staff training on topics related to this Policy.
  - 8.1.3. Risk assessment on energy use and shortage risks.
  - 8.1.4. Reduction of electricity consumption.
  - 8.1.5. Reduction of fuel consumption.
  - 8.1.6. Reduction of greenhouse gas emissions.
  - 8.1.7. Obtaining green certifications.

#### 9. CONTINUOUS IMPROVEMENT

- 9.1. The Group shall regularly review and update this Policy to incorporate emerging best practices, technological advancements and regulatory requirements.
- 9.2. The Group shall consider feedback from employees and stakeholders to identify areas for improvement and implement appropriate measures accordingly.

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