

### THIS POLICY APPLIES TO:

- MST Golf Group Berhad (Registration No.: 199301009307 (264044-M))
- MST Golf Sdn Bhd (Registration No.: 198901011987 (189294-P))
- MST Golf Management Sdn Bhd (Registration No.: 200101013452 (549209-A))
- MST Golf Arena Sdn Bhd (Registration No.: 199801015399 (471528-D))
- MST Golf (Singapore) Pte Ltd (Registration No.: 200002124N)
- PT MST Golf Distribution (AHU-0068036.AH.01.01.TAHUN 2023)
- PT MST Golf Indonesia (AHU-0067107.AH.01.01.TAHUN 2023)
- Unless otherwise specified, any other companies that may become subsidiaries of MST Golf Group Berhad after the effective date of this document.

## Water Use Policy

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### ADOPTION & REVISION HISTORY:

Rev.	Effective Date	Description	Approved by
0	1 July 2024	Formal Adoption	Board of Directors

(SEE NEXT PAGE FOR POLICY)

# Water Use Policy

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## 1. INTRODUCTION

- 1.1. MST Golf Group Berhad ("Company") and its subsidiaries, as listed on the cover page of this document (collectively including the Company, "Group"), adopt this Water Use Policy ("Policy") to promote efficient water use within the Group and prevent water pollution that may be caused by the Group's operations.
- 1.2. The Group recognises the importance of responsible water management and the impacts of ineffective water management can have on stakeholders, the environment and the business, especially during water scarcity caused by escalating climate change impacts.
- 1.3. This Policy aligns with the Group's Sustainability Policy (MST/POLICY/SUSTAIN) and the relevant Sustainability Matters are "Efficient Water Use" and "Climate Change Resiliency", which stipulate the Group's commitment to cultivating responsible and mindful water consumption habits among its employees and conserving valuable water resources.

## 2. EFFICIENT WATER PRACTICES

- 2.1. The Group encourage all employees to minimise water use in daily operations by adopting efficient practices such as:
  - 2.1.1. Washing dishes, hands and other items quickly and efficiently.
  - 2.1.2. Turning off taps when not in use.
  - 2.1.3. Fixing leaks promptly.
  - 2.1.4. Using water-saving devices where applicable.
- 2.2. Employees shall report any water leaks, dripping faucets or instances of water wastage to the Admin Department or their respective PICs (Persons in Charge) in the outlets.

## 3. EFFLUENT AND TOXIC SUBSTANCE MANAGEMENT

- 3.1. Employees shall clear all leftover food and oils into the general waste bin before washing their dishes to prevent clogging and pipe damage.
- 3.2. Employees are prohibited from pouring effluent or toxic substances, such as chemicals, solvents, oils and paints, into sinks, drains or water bodies to prevent water pollution.
- 3.3. Employees shall follow proper disposal procedures for all potentially harmful chemicals or substances to prevent water contamination, such as utilising authorised hazardous waste disposal channels.
- 3.4. Employees shall follow proper disposal procedures for all effluent that may clog and damage pipes and drains in the sinks and toilets.

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- 3.5. Employees shall immediately report any accidental or intentional improper effluent disposal to the Admin Department or their respective PICs (Persons in Charge) in the outlets.

### 4. EMPLOYEE ENGAGEMENT AND TRAINING

- 4.1. The Group shall provide ongoing training sessions to educate employees on proper water management practices.
- 4.2. Employees are encouraged to actively participate in water-saving initiatives and contribute ideas for enhancing water conservation.

### 5. DATA MONITORING AND REPORTING

- 5.1. The Group shall regularly monitor and track water consumption data to identify areas for improvement and measure progress towards water conservation goals.
- 5.2. Water consumption data shall be transparently reported to stakeholders to promote accountability and transparency.

### 6. ROLES & RESPONSIBILITIES

- 6.1. The Group's **Management** shall be responsible for:
- 6.1.1. Providing leadership and support for water conservation initiatives.
  - 6.1.2. Allocating necessary resources and budgets for water-efficient projects and initiatives.
  - 6.1.3. Reviewing and approving water management plans and strategies.
  - 6.1.4. Ensuring compliance with relevant water regulations and industry standards.
- 6.2. The Group's **Admin Department** shall be responsible for:
- 6.2.1. Overseeing the installation and maintenance of water-saving devices and low-flow fixtures.
  - 6.2.2. Conducting regular inspections to identify and address water wastage issues, including leak detection and repair processes.
  - 6.2.3. Evaluating and selecting water-efficient products and services during procurement processes.
  - 6.2.4. Conducting regular water audits and assessments to identify areas for improvement.
  - 6.2.5. Managing and optimising water-consuming systems for peak efficiency.

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- 6.3. The Group's **Project Department** shall be responsible for:
- 6.3.1. Implementing water-efficient building designs, infrastructure and systems into new renovation or fit out upgrading projects.
- 6.4. The Group's **Human Resources Department** shall be responsible for:
- 6.4.1. Coordinating water conservation training programs for employees.
  - 6.4.2. Promoting employee engagement and participation in water-saving initiatives.
  - 6.4.3. Incorporating water conservation practices into new employee onboarding processes.
  - 6.4.4. Recognising and recommending rewards to employees for their contributions to water conservation efforts.
- 6.5. The Group's **Sustainability Department** shall be responsible for:
- 6.5.1. Conducting risk assessments on water use, pollution and shortage risks.
  - 6.5.2. Establishing standards for effluents, priority substances and discharge limits.
  - 6.5.3. Developing and coordinating water conservation training programs for employees.
  - 6.5.4. Collecting and reporting water consumption data to monitor use and disclose impacts.
  - 6.5.5. Overseeing the development and implementation of water conservation programs and initiatives.
  - 6.5.6. Collaborating with water-related organisations to advocate for the conservation and protection of natural water resources.

## 7. TARGETS

- 7.1. The Group may set certain targets relevant to this Policy, such as those pertaining to:
- 7.1.1. Establishment and maintenance of this Policy.
  - 7.1.2. Staff training on topics related to this Policy.
  - 7.1.3. Risk assessment on water use, pollution and shortage risks.
  - 7.1.4. Collaboration for initiatives related to this Policy.
  - 7.1.5. Reduction of water consumption.

## **8. CONTINUOUS IMPROVEMENT**

- 8.1. The Group shall regularly review and update this Policy to incorporate emerging best practices, technological advancements and regulatory requirements.
- 8.2. The Group shall consider feedback from employees and stakeholders to identify areas for improvement and implement appropriate measures accordingly.

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